

This document is classified as **CLEAR** in accordance with the Panel Information Policy. Recipients can distribute this information to the world, there is no limit on disclosure. Information may be shared without restriction subject to copyright.

SEC Panel Meeting 122_2811

28 November 2023, 09:30 – 13:30

Panel Paper Overview

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
FOR DECISION, DISCUSSION AND INFORMATION				
1.	Minutes and Actions Outstanding FOR INFORMATION (CLEAR)	The Panel will be presented with the Minutes from the last meeting, and the Actions Outstanding.	NOTE the update; and AGREE that any actions marked as Propose to Close can be closed.	Rebecca Sawyer, SECAS
2.	SMETS 1 update FOR DISCUSSION (GREEN)	The purpose of the item is to talk to members about SMETS1 end of life and to request feedback on how to engage with industry. The DCC will also provide the Panel with a view of the whole project, after several updates have been presented to the Panel over the year.	NOTE the update and close the open Panel action (SECP117/02)	Dominic Latham & Vince Rawle, DCC
3.	Public Key Infrastructure – Enduring Solution OBC update; Options Analysis FOR DECISION (RED)	The purpose of this paper is to seek endorsement of the preferred procurement option ahead of the DCC going out to market via an RFP. This paper provides the draft Outline Business Case (OBC) and supporting information regarding the ROM costs, benefits	ENDORSE the preferred Procurement option	John Walsh, DCC

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
		and associated User impacts arising from the Procurement Options.		
4.	DSP Contract Extension FOR INFORMATION (GREEN)	The purpose of this paper is to provide an update on the DSP Contract Extension activity as part of the wider DSP programme or work. This paper sets out the strategic case for a Data Service Provider (DSP) contract extension to ensure stability and continuity of the DSP service.	NOTE the paper	Nathaniel Collins, Commercial DSP Programme Director, DCC
5.	Consultation on DSP Contract reprocurement FOR INFORMATION (CLEAR)	This is a verbal update to the Panel highlighting the open consultation on the DSP contract reprocurement and to gather Panel views.	NOTE the update and provide FEEDBACK	Tim Newton, SECAS
6.	Other User Project Next Steps: Demand and Capacity FOR DECISION (GREEN)	This paper sets out further work completed by SECAS and its conclusions on demand and capacity issues arising from the Other User Project final report.	NOTE the further analysis and activities related to DCC Systems demand and capacity set out in this paper; ENDORSE SECAS's conclusions and recommendations; and AGREE the next steps for taking actions forward	Tim Newton & David Kemp, SECAS
7.	Price Control Summary FOR INFORMATION (CLEAR)	The paper provides an overview and summary of the Ofgem consultation on DCC Price Control for Regulatory Year (RY) 2022/2023.	NOTE the contents of the Annex and provide views on issues for inclusion in a Panel response.	Tim Newton, SECAS

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
8.	Draft Panel Budget FOR DISCUSSION (AMBER) <i>(late paper)</i>	SECAS will present the Draft Panel budget to the Panel for discussion.	NOTE the update and provide FEEDBACK .	Abigail Hermon, Head of SECAS
9.	SEC Website & Document Repository Project – Design Phase Output FOR DECISION (AMBER STRICT)	This paper will present the SEC Panel with the outcome of the SEC Website replacement Design Phase and the recommendation for implementation.	NOTE the contents of this paper; AGREE to proceed with Option B AUTHORISE the SEC Panel Chair to approve the final Business Case and Project Initiation Document; and RECOMMEND to the Board the release of funds.	Danielle Sutcliffe, Solution Design and Support Manager, SECAS.
10.	SEC Modification Process Improvement FOR DECISION (GREEN)	The DCC proposed a number of 'initiatives' back in June that it would pursue to help improve performance. The purpose of the paper is to present findings and proposals and seek support from the Panel ahead of a move to pilot in 2024.	NOTE the information shared; and Provide Design Study Agreement in Principle to progress with pilots outlined.	Deborah Woods-Malone, Delivery Director & Chris Barlow, Head of Technology Innovation, DCC
11.	SEC Change Update Report – November 2023 FOR DISCUSSION (CLEAR)	This document provides an update on the progress of SEC Modifications and Releases and the recent and upcoming decisions of the Change Sub-Committee (CSC) under delegated authority from the Panel.	NOTE the contents of this report; and PROVIDE any views and feedback on the modifications raised in section 2.	Ali Beard, Change and Releases Delivery Manager, SECAS.
12.	DESNZ Update FOR INFORMATION (GREEN)	DESNZ will provide an update in presentation form which illustrates the upcoming and current consultations.	NOTE the update.	Joe Howard, DESNZ.
13.	Privacy Controls Framework – Draft Changes in relation to SEC MP219 for Industry Consultation	This paper summarises the considerations for the assurance approach and the potential amendments to the PCF.	NOTE the contents of this paper and appendix;	Fiona Bond, Security Client Delivery Manager, SECAS

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
	FOR DECISION (AMBER)		AGREE the preferred assurance approach and level of evidence required; APPROVE the proposed amendments to the PCF; and AGREE to consult with industry.	
14.	Privacy Assessment Updates FOR DECISION (RED)	The SEC Panel is required to consider and set an assurance or compliance status for each DCC User that has undergone a Privacy Assessment (SEC Section I2.23). This paper provides the Panel with the outcome of a Full User Privacy Assessment.	AGREE SECAS' recommendations.	James Hosen, Security Consultant, SECAS
15.	TABASC Chair Update FOR INFORMATION (GREEN)	The TABASC Chair will provide the Panel with a verbal update on the recent work, achievements and concerns of the TABASC Sub Committee.	NOTE the update.	Julian Hughes, TABASC Independent Chair.
16.	CTG Chair Update FOR INFORMATION (GREEN)	The CTG Chair will provide the Panel with a verbal update on the recent work, achievements and concerns of the CTG Sub Committee.	NOTE the update.	Jason Stevens, CTG Independent Chair
17.	A review of SEC Derogations FOR DECISION (CLEAR)	The paper sets out the general derogation provisions in the SEC, and makes a recommendation in relation to Planned Maintenance, following an action raised by SEC Panel.	NOTE the assessment of derogation provisions under the SEC; ENDORSE SECAS's conclusions and recommendations; AGREE the next steps for this work; and AGREE to close Action 114/01.	David Kemp, SECAS

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
18.	Current Events of Default FOR DECISION (RED)	The purpose of this paper is to provide the SEC Panel with updates on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC.	AGREE SECAS' recommendations.	Adele Thain, Party Engagement Team Leader, SECAS.
19.	Transitional Governance Report FOR INFORMATION (CLEAR)	This update informs the SEC Panel and SEC Parties of the activities occurring in the Smart Metering Implementation Programme (SMIP). The update covers a high-level overview of Transitional Work Groups and Publications.	NOTE the contents of this paper. This paper is presented for information only and is a monthly recurring reporting paper.	N/A
20.	SEC Panel Sub-Committee Report FOR INFORMATION (CLEAR)	This paper provides the Panel with an update on recent activities from the Panel Sub-Committees, including key issues discussed, and details specific points the Sub-Committees would like to bring to the Panel's attention. The Panel is requested to note the updates. It contains one appendix, Appx A: User Security Assessments – Identified Non-Compliances	NOTE the contents of this paper. This paper is presented for information only and is a monthly recurring reporting paper.	N/A
21.	Operations Report FOR INFORMATION (CLEAR)	The Operations Report is a monthly update on SECAS activities undertaken in support of the SEC during the last month and includes the highlights from the DCC reporting Paper. It contains two appendices: Appx A: Post Commissioning Report and Appx B: Programme Assurance Reporting	NOTE the update and raise any concerns about the contents of the paper during the meeting. This paper is presented for information only and is a monthly recurring reporting paper.	N/A
22.	Any Other Business			